



Minutes | Santa Barbara AEBG Consortium Public Meeting
June 1, 2016 | SBCC Wake Campus Room 28 | 9:02am – 10:43am

- I. Call to Order**
 - a. Meeting called to order at 9:02 am by Chair Melissa Moreno

- II. Roll Call & Establishment of Quorum**
 - a. Members present: Melissa Moreno, Ray McDonald, Tony Bauer, Micheline Miglis
 - b. Quorum established.

- III. Welcome from the Chair**
 - a. Consortium Chair reiterates the role of AEBG and the importance of engaging our community and welcoming all feedback and comments during public comment time as well as via email
 - b. AEBG Consortium is actively trying to collect data and thanks Program leaders for working with AEBG Coordinator
 - c. Announces new round of funding and announces new Request for Proposals online
 - d. Consortium Chair announces that agenda will be out of order with AEBG Program Presentations to begin after Public Comments.
 - e. Announces error in agenda. Student Support Services left off of agenda for Program Leader presentations.

- IV. Legislative update from AEBG Coordinator, Corlei Prieto**
 - I. Informational Items
 - a. AB 104 2015-2016:
 - i. Year 1: Student Data Collection Guidance released further information will be announced in July.
Due in August 2016, specific date TBA
 - b. AB 104 2016-2017:
 - i. Year 2: Preliminary Allocation confirmed
 - ii. Year 2: Student Data Collection and Accountability guidance will be released soon
 - iii. Date change: Annual Plan due date changed from June to August 15 2016
 - iv. Date change: 2nd Annual AEBG Summit, from October 6-7 to November 1-2 2016

- V. Public and Entity Comment***
 - a. Public Comment: Diane Hollems, Co-Chair of Regional SCCRC Consortium provides update on other funding in our community. New funding for 200 million is designated for the Strong Workforce Program targeted for Career Technical Education Programs.
 - b. Julie Holmes from Department of Rehabilitation thanks the Consortium for their work. She reiterates her role in the Department of Rehabilitation and is interested in AEBG's role in developing services and curriculum for adults with disabilities in our program. Julie would like to emphasize that the AB 86 planning for short term certificate programs training for specific jobs is paramount for future AB 104 objectives.
 - c. Ray comments on Julie Holmes' comment: he would like to collaborate with Julie in order to ensure that his current research on Adults with Disabilities research is aligned with the disabilities working group's objectives
 - d. Melissa comments on Julie Holmes' comment: the Consortium highly recommends that the Department of Rehabilitation collaborate to submit a 2016-2017 AEBG Request for Proposal.

- VI. 1st Quarter Presentations from AEBG Program Partners**
 - I. Pre-Apprenticeship Training: Construction Technology**
 - a. Patrick Foster, Chair of Construction Technology and Program presents Construction Technology Pre-Apprenticeship program update: Newly developed non-credit construction technology classes have been running for two semesters. They are currently getting certified. The second set of courses will be run in Spring 2017. The other portion is pre-apprenticeship and will hire a part-time coordinator and will document the project. 200 students will be served. From 0 to 200. This program is showing success.
 - b. Micheline comments on Patrick's presentation: she asks what kind of access do non-English speakers have access to this program? Patrick responds that there is a hired translator. Micheline would like to focus on pedagogy and suggests she would like to schedule a visit to his program in order to learn more about this process.

II. Adults with Disabilities Research Study

- a. Josh Williams, BW Researcher presents research on Adults with Disabilities: identifying 3 phases for the AWD project. Researching where AWD population is in Santa Barbara and the types of training and employment and support services. Also developing a database to identify this sector. The study also looks at the gap of Adults with Disabilities. Pat Forgey has been of assistance with the research.
- b. Ray comments on Josh's presentation: he recommends to work with Julie Holmes
- c. Melissa comments on Josh's presentation: She re-affirms with Josh that the results of this study will inform gaps of services with Adults with Disabilities that will drive the upcoming AWD Request for Proposals. She wants to make clear that this study does not have to be completed in order for AWD Requests for Proposals be submitted.
- d. Josh Williams confirms that he will work with Julie and Pat and the Consortium to ensure that his research is inclusive of comments.

III. CTE Career Skills Institute

- a. Shelly Dixon, Director of Professional Development and Career Skills presentation: Fall 2015 SBCC launched CSI, 26 new certifications and 73 new course for training in Business, Design, and Technology. 506 students in Fall and 206 students, 50% increase in Spring. They have awarded 72 certificates and badges. She thanks Corlei Prieto who significantly helped identify these students with her database skills. Funds from AEBG have provided opportunity to enhance the CSI curriculum. Two tech certificates in business applications and social media and two certifications for computer applications for 3rd party certificates both in non-credit and credit-courses. The curriculum is due July 31st, 2016. CSI will also be conducting a faculty orientation for CSI to address goals of the program. Next steps: work with AEBG coordinator to obtain an assessment tool to market industry endorsement.
- b. Ray comment on Shelly's presentation: he provides accolades on how this is a program of successes and would like the Workforce Development Board to learn more about CSI.
- c. Micheline comments on Shelly's presentation: she would like to communicate and collaborate with the Get Focused Stay Focused team.

IV. Noncredit English as a Second Language (ESL)

- a. Lisa Gardner Flores, ESL and Adult High School/GED Coordinator presentation on ESL: ESL full time credit faculty have been developing curriculum modification in 4 core courses in 12 modules and streamline to emphasize job ready skills. There are also vocational pathways streamlined in current VESL healthcare and childcare healthcare programs. Calendar of events has been developed in Canvas training platform to use in classrooms. In Fall, a technology seminar and workshop will be conducted to teach faculty to use ESL software.

V. Noncredit Basic Skills: Adult High School/GED

- a. Lisa Gardner Flores, ESL and Adult High School/GED Coordinator presentation on Adult High School/GED program: This program is designed around the Learning Community Concept included on-site and off-site learning and experiential learning experiences. The faculty attended a two-day CA Learning Communities seminar. The curriculum team who attended shared ideas from the seminar with Professional Development committee and both collaborating to align curriculum.

VI. Student Support Services

- a. Dr. Ben Partee, Dean of Student Development and Counseling and Student Services Instructor Liliana Olguin presentation on Summer Bridge Course: The course's goal is to bridge students from noncredit to credit and provide activities for students to become familiar with SBCC and UCSB. This course is transferable. A stipend will be provided to the students in order fully participate in the program. Ben Partee calls this a "No-Excuses" transition pathway. Student Services is also redesigning the in-take process and redesign of the Student Services office. New computer stations to operate a one-stop shop for applications, registration, orientation and educational planning. There will also be an online orientation to remove the barriers which prevent students to move forward with their academic plans.
- b. Melissa comment on Liliana Olguin's presentation: how are you targeting noncredit students?
- c. Liliana Olguin response: The advisors are currently looking for students who completed adult high school and GED. The course is also open to students who completed 75% of the GED program. They are also targeting ESL students and other students who qualify under short-term vocational.

VII. Program for Adults (One-Stop) and Intergenerational Prep Project

- a. Clarissa Morris, Workforce Development Consultant presentation on Intergenerational and One-Stop: The Intergenerational Project matches older adults with elementary and high school students to help students with school work and aid in career pathways. This entails researching what exists in the community. A few existing are Rotary Clubs of Carpinteria and Santa Barbara, Santa Barbara Parks and Recreation, United Way. Phase I of this project examines what exists and determine reports of student needs from schools. Phase II is now convening with school administrators on what their school's needs are and to formalize the connection. Clarissa is using herself as a 'test-case adult mentor' to evaluate the adult mentorship experience and process. For the One-Stop, there is current collaboration with the local Chamber of Commerce and Workforce Development Board.

VIII. CTE: Short Term Vocational Bridge Program

- a. Dr. Alan Price, Dean of Career Technology and Health and Human Services presentation on short-term CTE vocational programming: Course development, local approval and State Approval currently underway for CTE courses. To date, 10 courses have been developed. 8 fall within construction technology in basic construction classes. They are bilingual assisted classes. In addition, there is an augmentation to the Environmental Horticulture program for a course in an advanced Green Gardener class. This is a county developed course aimed at targeting and building a workforce in sustainable landscaping. This course will allow students to carry them over to credit program. All courses are currently in the process of being submitted to the State for certificates.
- b. The most recent class developed is a culinary arts food service production course. It is a 16 week course which offers immediate culinary skills in entry level food preparation to help students in their ServSafe manager's training certification. Automotive technologies and Medical classes will be under review for further development in Fall 2016.

VII. Consent Items

- a. Approved: April 6, 2016 Public Meeting Minutes
Vote: Ayes 3, Abstentions: 1 – Micheline Miglis
- b. Approved: May 4, 2016 Public Meeting Minutes
Vote: Ayes 3, Abstentions: 1 – Micheline Miglis

VIII. Approval Items:

- 1. 1st Quarter Reports for the following programs:
 - Adult High School/GED
 - ESL/Citizenship
 - Career Skills Institute
 - Pre-Apprenticeship Construction Technology
- a. Vote: Ayes 4, Abstentions: 0
- 2. Approval of tentative budget allocations for 2016 – 2017
 - a. Vote: Ayes 4, Abstentions: 0
- 3. Bidders' Conference and 1-Year Community Meeting
 - a. Vote: Ayes 4, Abstentions: 0
- 4. Requests for Proposals Template and Timeline
 - a. Vote: Ayes 4, Abstentions: 0
- 5. 1-Year Plan Timeline
 - a. Vote: Ayes 4, Abstentions: 0

IX. Adjournment

Meeting adjourned by Chair at 10:43 a.m.

X. Next Regular Meeting

August 3, 2016